

# LUDLOW TOWN COUNCIL A G E N D A

## REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall**  
**Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
[townclerk@ludlow.gov.uk](mailto:townclerk@ludlow.gov.uk)

**Dispatch date: Thursday 19th September 2024**

You are summoned to attend a meeting of  
Representational Committee at  
The Guildhall, Mill Street, Ludlow SY8 1RZ  
on Tuesday 24<sup>th</sup> September 2024 at 7pm

*Gina Wilding*

Gina Wilding  
Town Clerk

## Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**
- **PLACE PLAN UPDATE**

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

**1. HEALTH AND SAFETY**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

**3. APOLOGIES**

To receive apologies from committee members.

**4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

**6. LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

**7. MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 27th August 2024

**8. ITEMS TO ACTION**

To note the items to action of the Representational Committee on 27th August 2024

**9. NATIONAL GRID**

To receive a presentation

**10. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

24/02892/FUL	<p><b><u>Proposed Conversion Of Outbuildings To The East Of, Raven Lane, Ludlow</u></b> Demolish and rebuild outbuildings to create two residential Dwellings</p>
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24/02893/LBC	<b><u>Proposed Conversion Of Outbuildings To The East Of, Raven Lane, Ludlow</u></b> Demolish and rebuild outbuildings to create two residential dwellings
24/03073/TCA	<b><u>9 Camp Lane, Ludlow, SY8 1EQ</u></b> Fell 1no Mountain Ash & 1no Pine within Ludlow Conservation Area
24/03074/TCA	<b><u>Dinham Hall, Dinham, Ludlow, SY8 1EJ</u></b> Reduce to previous pruning points by approx. 9ft 1no Magnolia within Ludlow Conservation Area
24/03064/VAR	<b><u>Beech House, 41 New Road, Ludlow, SY8 2NY</u></b> Variation of Condition No. 2 (approved plans) attached to permission 21/04581/FUL dated 25/01/2022 and 23/03735/VAR dated 16/10/23 for minor amendments to approved Plot 3 to optimise its environmental sustainability and enhance the overall aesthetic
24/03144/TPO	<b><u>Ludlow CE School, Bromfield Road, Ludlow, SY8 1GJ</u></b> Work to 3no. Oaks (T1-3) (see schedule) protected by the Shropshire Council (Land off Bromfield Road, Ludlow) TPO 2023 (SC/00508/23
24/03165/FUL	<b><u>28 Quarry Place, Ludlow, SY8 2LU</u></b> Erection of attached garage
24/03139/LBC	<b><u>124 Corve Street, Ludlow, SY8 2PG</u></b> Change of use of existing B & B business use to dentist surgery with new independent structure to create covered way over existing external alleyway.
24/03138/FUL	<b><u>124 Corve Street, Ludlow, SY8 2PG</u></b> Change of use of existing B & B business use to dentist surgery with new independent structure to create covered way over existing external alleyway
24/01648/FUL	<b><u>J P S Supplies, Orleton Road, Ludlow, SY8 1XF</u></b> Erection of a single storey side extension and dropped kerb
24/02501/FUL	<b><u>Aquila House, Riddings Road, Ludlow, SY8 1HR.</u></b> Demolition of an existing office block & garage and erection of 21 affordable dwellings and associated works
24/02016/FUL	<b><u>4 Raven Lane, Ludlow, SY8 1BW</u></b> Proposed Refurbishment and internal alterations
24/02017/LBC	<b><u>4 Raven Lane, Ludlow, SY8 1BW</u></b> Proposed Refurbishment and internal alterations
23/03716/OUT	<b><u>Proposed Residential Development, Fishmore Road, Ludlow, SY8 2LU</u></b> Outline application (all matters reserved) for the redevelopment of former coach depot (now agricultural storage) for residential development

## 11. SHROPSHIRE COUNCIL DECISIONS

To note the following decisions.

24/02455/FUL	<b>21 Kennet Bank, Ludlow, SY8 1LL</b> Erection of single storey rear extension	GRANTED
24/02568/FUL	<b>12 Keepside Close, Ludlow, SY8 1BQ</b> Alterations to dwelling, new rear outbuilding	GRANTED
24/02628/FUL	<b>The Manz , 26 Steventon Crescent, Ludlow, SY8 1JS</b> Erection of single storey extension	GRANTED
24/02696/FUL	<b>8 Blashfield Road, Ludlow, SY8 1UE</b> Erection of a garden room	GRANTED
24/02262/FUL	<b>19 Bull Ring, Ludlow, SY8 1AA</b> Conversion of vacant ground floor shop into residential flat	GRANTED
24/02263/LBC	<b>19 Bull Ring, Ludlow, SY8 1AA</b> Alterations in connection with conversion of vacant ground floor shop into residential flat	GRANTED
24/02987/TPO	<b>Ludlow Motors, Burway Trading Estate, Bromfield Road, Ludlow, SY8 1EN</b> Work to 2no. Oaks (T1 & T2) (see schedule) protected by The Council of South Shropshire District Council, (Bromfield Road Ludlow) TPO 1981 (Ref. SS/00014/81)	GRANTED

## 12. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

24/03347/FUL	<b>Lloyds Bank Plc, Bank House, 16 Broad Street, Ludlow, Shropshire, SY8 1NQ</b> Repairs to part flat roof/perspex sheeting and pitch slate roofs <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJ1M3YTDK2L00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJ1M3YTDK2L00</a>
24/03348/LBC	<b>Lloyds Bank Plc, Bank House, 16 Broad Street, Ludlow, Shropshire, SY8 1NQ</b> Repairs to part flat roof/perspex sheeting and pitch slate roofs <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJ1M3ZTDK2M00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJ1M3ZTDK2M00</a>
24/02870/ADV	<b>Proposed Information Board At Galdeford Car Park, Portcullis Lane, Ludlow, Shropshire</b> Erection of information board <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53MATDJAW00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53MATDJAW00</a>
24/02871/ADV	<b>Proposed Information Board At, Smithfield Car Park, Ludlow, Shropshire</b> Erection of information board <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53NETDJAY00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53NETDJAY00</a>

24/03329/FUL	<b><u>27 St Margaret Road, Ludlow, Shropshire, SY8 1XN</u></b> Side extension and replace existing windows <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIZRJ1TDK1100">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIZRJ1TDK1100</a>
24/03421/ADV	<b><u>TESCO, Corve Street, Ludlow, Shropshire, SY8 2PG</u></b> Application to display two wall mounted vinylled panels and three pole mounted promotional banners <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJCQDBTDK6R00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJCQDBTDK6R00</a>
24/03395/VAR	<b><u>Tesco , Corve Street, Ludlow, Shropshire, SY8 2PG</u></b> Variation of Condition No. 16 attached to permission SS/1/8850/P dated 21 July 1998 <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJAVDNTDK5D00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJAVDNTDK5D00</a>
24/03403/FUL	<b><u>2 St Stephens Close, Ludlow, Shropshire, SY8 1QQ</u></b> Alterations and additions to dwelling to include erection of replacement porch and glazed infill extension <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJAVJNTDK5U00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJAVJNTDK5U00</a>
24/03237/FUL	<b><u>11 High Street, Ludlow, Shropshire, SY8 1BS</u></b> Change of use of a portion of ground floor to C3 residential use <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIKYMNTDJVO00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIKYMNTDJVO00</a>
24/03238/LBC	<b><u>11 High Street, Ludlow, Shropshire, SY8 1BS</u></b> Change of use of a portion of ground floor to C3 residential use <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIKYMNTDJVP00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIKYMNTDJVP00</a>
24/03294/FUL	<b><u>25 Raven Lane, Ludlow, Shropshire, SY8 1BW</u></b> Single storey rear extension and alterations <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIW25ETDJK00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIW25ETDJK00</a>
24/03295/LBC	<b><u>25 Raven Lane, Ludlow, Shropshire, SY8 1BW</u></b> Single storey rear extension and alterations <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIW25FTDJZL00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SIW25FTDJZL00</a>
24/03491/LBC	<b><u>The Corner House, 2 - 4 Old Street, Ludlow, Shropshire, SY8 1NP</u></b> To replace 2No. windows on the first and second floors <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJNU2ITDKAY00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJNU2ITDKAY00</a>

<b>24/03473/TCA</b>	<b><u>145 Corve Street, Ludlow, Shropshire, SY8 2PG</u></b> Crown lift to 4m and reduce crown on garden side to approx. 6m (See Report) of 1no Norway Maple within Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJK4XYTDK9Z00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJK4XYTDK9Z00</a>
<b>24/03505/TCA</b>	<b><u>Ludlow College, Lower Mill Street, Ludlow, Shropshire, SY8 1BH</u></b> Reduce by 30% 2no Bird Cherry, 1no Walnut and 1no Hornbeam, reduce back as part of annual cut 2no Laurel, remove branch of 1no Silver Birch and cut back overhanging branches of group of Hazel within Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJP3CTTD0GI00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJP3CTTD0GI00</a>
<b>24/03527/TCA</b>	<b><u>Friars Cottage, 91 Old Street, Ludlow, Shropshire, SY8 1NU</u></b> 20% crown reduction of 1no. Acer (T1), 20% crown reduction of 1no. Magnolia (T2) and 30% crown reduction of 1no. Cotinus (T3) within Ludlow (Galdeford) Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJQZ53TD00E00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SJQZ53TD00E00</a>

### 13. PLANNING APPLICATIONS FOR ORIENTATION BOARDS

To note the following planning applications made by Ludlow Town Council

<b>24/02870/ADV</b>	<b><u>Proposed Information Board At Galdeford Car Park, Portcullis Lane, Ludlow, Shropshire</u></b> Erection of information board <a href="http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeab=summary&amp;keyVal=SH53MATDJAW00">http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeab=summary&amp;keyVal=SH53MATDJAW00</a>
<b>24/02871/ADV</b>	<b><u>Proposed Information Board At, Smithfield Car Park, Ludlow, Shropshire</u></b> Erection of information board <a href="http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53NETDJAY00">http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&amp;keyVal=SH53NETDJAY00</a>
<b>24/03136/ADV</b>	<b><u>The Assembly Rooms, Mill Street, Ludlow, Shropshire, SY8 1AZ.</u></b> Erection of information board <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SI7ZERTDJQK00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SI7ZERTDJQK00</a>

### 14. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
30/09/2024-08/11/2024	Temeside Ludlow	Road Closure	Severn Trent Water & Cadent	Severn Trent Water -Upsize the existing sewer and install new manholes Following a meeting with both utilities we are going to be resurrecting the road closure from

				23/09/24 for cadent to complete some trial holes to ensure their chosen route of the diversion is possible due to other services in the ground. If their findings from these trial holes are manageable for the install they will proceed with the main diversion. However, if there is any issues with their trial holes and findings they may need to redesign the route. We have requested both utilities manage the closure onsite and where possible reopen the road if there is any issues/delay with trial hole findings. Cadent will require 3 weeks from 23/09/24 to complete the main diversion works to then handover to Severn Trent water who have an estimated remaining completion time of 4 weeks which will bring them to 8 <sup>th</sup> November.
30 <sup>th</sup> September – 3 <sup>rd</sup> October	Raven Lane	Road closure	Cadent	Cadent-Lay new service from the main in the carriageway 4m public excavation
7 Oct – 9 Oct	Gravel Hill	Traffic management Traffic control (two-way signals)	Cadent	essential works in the road to either connect customers to our network Disconnect properties from our network or alter the position of the service pipe to customers properties.

**15. BUILDINGS BUILDING LAND AND TREES**

To consider recent updates and / or provide information.

**16. PLACE PLAN UPDATE**

To consider the place plan update information.

**Membership**

Councillors De Gersigny, Gill, Ginger (Chairman), Hall, Harris, Jones, Parry, Tapley, Thompson, B. Waite, S.Waite (Vice)

The next meeting of members of Representational Committee  
will be held on Tuesday 22<sup>nd</sup> October 2024